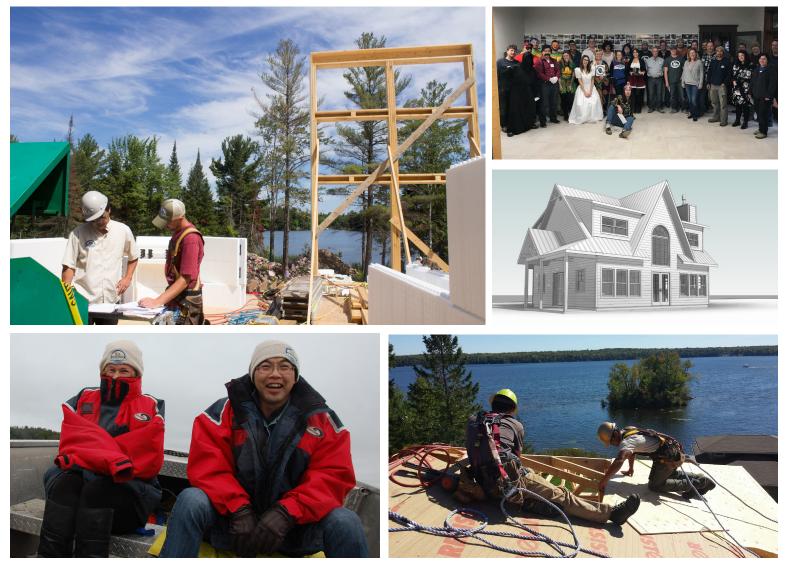


# Good people building great things.



## Our mission is to build exceptional experiences.

As leaders in creating custom, enhanced living spaces throughout the Kawarthas, we believe in the power of our people above all else. Through assembling a team of knowledgeable, energetic and creative professionals, we are able to collaboratively deliver an exceptional experience, not just for our clients but for everyone involved on a project.



## DESIGN-BUILD PROFESSIONALS



#### **Residential Construction Project Estimator**

#### The Opportunity

The Residential Construction Project Estimator is responsible for compiling estimates when costing products or services for client projects in varying stages of development. The Project Estimator assesses all labour, materials, subcontractors, rental and equipment required to deliver a completed project. They must show a high attention to detail and enjoy working in a team-oriented fast paced environment.

#### Responsibilities

- Read blueprints and technical documents to prepare estimates for various residential projects.
- Identify and quantify cost factors, such as production time and material, equipment, and labour expenses.
- Verify returned tenders are clear, complete, and accurate; resubmit requests to clarify ambiguities and ensure accuracy.
- Review final quotations for vendors/suppliers to ensure all details are accurate and submit to finance department for payment.
- Analyze project end-report details to identify ambiguities in assignment of cost data to division and category.

#### Skills

- Maintains a high attention to detail in completion of all tasks.
- Ability to read and interpret budgets.
- Ability to work to schedule, completing tasks with a keen sense of time management.
- Strong interpersonal skills
- Ability to collaborate with team.
- Ability to act with honesty, integrity, credibility, self-confidence, and independence.
- Ability to communicate effectively both verbally and in writing with clients and employees in a professional manner.

#### Qualifications

- 5 years residential construction experience.
- College business administration and or architectural technologist diploma.
- Knowledge of the Ontario Building Code & appropriate standards and practices.
- Knowledge of residential construction and renovation techniques.
- Experience in project evaluation and budgeting of residential construction.
- Excellent written and verbal communication skills.
- Advanced knowledge of Excel

Interested applicants are asked to submit their cover letter & resumes to info@kawarthalakesconstruction.com.

We would like to thank all who apply, however, only those candidates selected for an interview will be contacted. No phone calls please.

### COMMITMENT - INNOVATION - CRAFTSMANSHIP