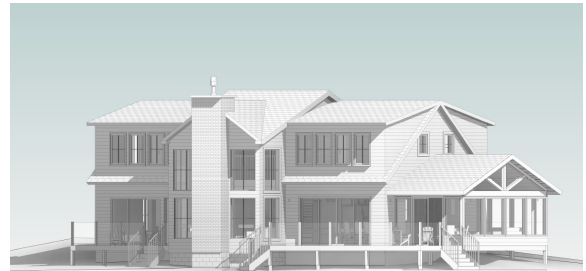




# Good people building great things.



## Our mission is to build exceptional experiences.

As leaders in creating custom, enhanced living spaces throughout the Kawarthas, we believe in the power of our people above all else. Through assembling a team of knowledgeable, energetic and creative professionals, we are able to collaboratively deliver an exceptional experience, not just for our clients but for everyone involved on a project.



## DESIGN-BUILD PROFESSIONALS



# Senior Construction Project Manager

## The Opportunity

The Senior Construction Project Manager is responsible for the implementation and planning of residential construction and renovation projects. The Senior Construction Project Manager works with clients to determine build requirements in conjunction with other members of the KLC development, design, and production teams. The Senior Construction Project Manager is responsible for overseeing the entire design-build process of a project from initial design agreement to final handoff to the client.

## Essential Duties & Responsibilities

- Prioritize, plan, and coordinate new build residential construction or renovation projects according to customer requirements.
- Read, write, interpret, and present oral and written reports defining plans, problems, and resolutions; develop presentations for clients and potential clients as needed.
- Coordinate with the Design and Project Development Manager in preparing project proposals and contractual documents.
- Responsible for the creation of the project production schedule
- Able to fully understand and evaluate scope of projects; ensuring that resource allocation is set accordingly.
- Coordinate with applicable officials (Municipal, Township, County, Provincial).
- Coordinate with vendors and subtrades.
- Determine resource requirements to successfully execute projects.
- Conduct inspections with building inspectors, health inspectors and other applicable agencies.
- Ensure that project status, issues, and successes are regularly reported to the Design and Project Development Manager and Leadership Team.
- Use knowledge of general financial and accounting principles to understand and communicate how decisions affect project bottom line.
- Responsible for interpreting and evaluating Job Profit and Loss Reports and accurately report Cost to Complete for accounting purposes

## Competencies

- Maintain a high attention to detail in completion of all job tasks.
- Recognize problems or situations that are new or without clear precedent; evaluate alternatives and find solutions using a systematic approach.
- Ability to convey goals and objectives clearly; listen effectively and clarify information as needed.
- Ability to read blueprints.
- Ability to read and interpret profit and loss statements and budgets.

- Ability to work to schedule completing tasks on time.
- Maintain effective team relationships through strong interpersonal skills.
- Ability to collaborate appropriately with build-team members and management.
- Ability to act with integrity, credibility, self-confidence, and work independently

## Qualifications

- 5+ years progressive experience in construction project development or project management.
- College diploma, university degree or combined academic background/experience in business administration, project management, construction, and/or engineering.
- 5+ years of experience in Residential Construction.
- Knowledge of appropriate legislation including Occupational Health & Safety Act and construction regulations.
- Knowledge of the Ontario Building Code & appropriate standards.
- Proficient technology skills (Outlook, MS Word, Excel, Adobe software, Bluebeam, Text, Email, Construction Online or similar estimating software)
- Valid Driver's License
- Boater's License

**Interested applicants are asked to submit their cover letter & resume to [recruitment@kawarthalakesconstruction.com](mailto:recruitment@kawarthalakesconstruction.com).**

**We would like to thank all who apply, however, only those candidates selected for an interview will be contacted. No phone calls please.**